The Mayor's Hunters Point Shipyard Citizens Advisory Committee (CAC)
Business and Employment
(With CD Accompaniment)
Thursday, April 20, 2017
(1 Hour and 9 minutes)

I. Call to Order
At the request of the Committee Chair, Dr. Hunnicutt called the meeting to order at 6:11pm.

II. Routine Business
A. Roll Call
Present: Dorris Vincent, Dedria Smith, Scott Madison, Neola Gans, Joyce Armstrong and Dr. Veronica Hunnicutt.
Excused: Ollie Mixon and Dr. Carolyn Scott
There was a quorum

B. Approval of Agenda: April 20, 2017
Scott Maddison made a motion to approve the agenda of April 20, 2017. Joyce Armstrong seconded. The motion was passed.

C. The Approval of the Meeting Minutes: March 16, 2017
Dedria Smith made a motion to approve the meeting minutes of March 16, 2017. Neola Gans seconded. The motion was passed.

D. Announcements:
Spring Shipyard Open Studios April 22-23, 2017 from 10am to 5pm.

Shipyard Trust for the Arts: 18-month Shipyard artist residence program for an artist from the Bayview area.

CAP: Hosting a Suppliers Meet and Greet 4:30-6:30pm at 451 Galvez Ave SF, CA 94124 on Thursday, April 27, 2017.

III. Continuing Business:
Handouts: CAP

A. Contractors Assistance Program (CAP) project update and information about upcoming jobs. …….. Sidney Martin & Derf Butler (CAP)
The B&E heard a presentation on the Contractors Assistance Program (CAP) project update. Derf Butler with the CAP started the presentation off by introducing new staff member Bendu Griffin. Ms. Griffin presented her work background and stated that she is passionate about working with local SBE. The presentation covered: CAP 1 service summary- Technical assistance (daily), Financial assistance (2x a year), Workshops (4x a year) and Suppliers outreach (2x a year), the CAP 2 program offers the same services as CAP 1, with the addition of a Trucking Program, activity for 7/16-2/17, Accomplishments, upcoming events like credit repair and SBA loans. The CAP staff also provided the 2017 Workshop and Event Calendar. CAP staff discussed working on

bringing community contractors into the digital age. Most of the resources available to review to make an attractive bid are in a digital format. Other challenges include making sure contractors have their paperwork like changes orders together. The CAP staff and the committee discussed that while the community contractors work is far superior a lot of them struggle with the administrative and technical side of maintaining their business. The CAP staff is working hard to help local contractors become tech savvy, properly maintain paperwork and help grow their business. The staff also shared their success stories and how they have been instrumental in getting contractors work outside of the Shipyard.

To hear the presentations in detail along with questions and answers please refer to the Business and Employment April 20, 2017 CD 1 of 1

V. Public Comment on Non-Agenda item

VI. Agenda for 05/18/2017

Information will be sent to the Site Office

VI. Adjournment

There was no other business that came before the committee and the meeting adjourned at 7:37pm.